



United States Department of the Interior

BUREAU OF RECLAMATION

PO Box 25007

Denver, CO 80225-0007

IN REPLY REFER TO:

84-21210

March 28, 2019

1.1.3

VIA EMAIL ONLY: 70604-50403293@requests.muckrock.com

Beryl Lipton
DEPT MR 70604, 411A Highland Avenue
Somerville, MA 02144

Subject: Freedom of Information Act (FOIA) BOR-2019-00125 Acknowledgement Letter

Beryl Lipton:

The Reclamation Denver FOIA office received your FOIA requests, dated March 18, 2019, and assigned it control number BOR-2019-00125. Please cite this number in any future communications with our office regarding your request. You requested:

- Budget materials for the years 2017, 2018, and 2019, all budget materials or plans applicable to offices responsible for processing and response to FOIA requests and appeals submitted to this Bureau and its offices.
- Staffing orders/reports/contacts for the years 2017 and 2018, staffing reports and plans, including the count of employee numbers and for offices responsible for processing and responses to FOIA requests and appeals submitted to this Bureau and its offices. All staffing reports and plans for the year 2019. Contact information, including email addresses and phone numbers (if available), for each FOIA officer currently tasked with an open public records request
- FOIA requester categories for the years 2017 and 2018, the designated category of each requester of a FOIA request to this office, including those assigned to commercial; educational and noncommercial scientific institutions; representative of news media requester; all other requesters.
- FOIA fee waivers for the years 2017 and 2018, the number of fee waivers granted by this office and, if available, the tracking numbers for the FOIA requests to which waivers were granted
- FOIA fee collection for the years 2017 and 2018, any report capturing total estimated processing and copy fees quoted to FOIA requesters and total processing and copy fees collected by this Bureau from each fee category.
- FOIA Policy Staff audit reports or summaries for the years 2017 and 2018 any and all reports of self-assessments conducted by FOIA Policy Staff.

We have classified you as a representative of the news media. As such, we may charge you for some of our duplication costs, but we will not charge you for our search or review costs; you also are entitled to up to 100 pages of photocopies (or an equivalent volume) for free (see 43 C.F.R. § 2.39). If, after taking into consideration your fee category entitlements, our processing costs are

less than \$50.00, we will not bill you because the cost of collection would be greater than the fee collected (see 43 C.F.R. § 2.37(g)). You can expect to hear from us promptly regarding the outcome of this search.

We use Multitrack Processing to process FOIA requests. The Simple track is for requests that can be processed in one to five workdays. The Normal track is for requests that can be processed in six to twenty workdays. The Complex track is for requests that can be processed in twenty-one to sixty workdays. The Exceptional/Voluminous track is for requests requiring more than sixty workdays for processing. The Expedited track is for requests that have been granted expedited processing. Within each track, requests are usually processed on a first-in, first-out basis. Your request falls into the "Complex," processing track and we expect that we will dispatch a determination to you by April 12, 2019.

You may narrow the scope of your request to obtain quicker processing in your currently-assigned track or move the request into a faster track (which may have the effect of reducing the cost of processing your request). If you have any questions about this, please contact us.

Thank you,

Jesse Caro - Acting
Reclamation FOIA